

**WASHINGTON STATE EMERGENCY MANAGEMENT COUNCIL  
COMMITTEE ON HOMELAND SECURITY**

**CAMP MURRAY, BUILDING #92  
WEDNESDAY, FEBRUARY 6, 2008 · 1:00 PM–4:00 PM**

**COMMITTEE MEMBERS**

A	Back, Ken		Department of Health	Alternate
A	Beckley, Paul	Asst. Chief	WA State Patrol	Member
A	Brown, Mike	Detective	King County Sheriff's Office (WASPC-Sheriff)	Member
A	Brusso, Dave	LTC	WA Mil. Dept. – WA National Guard	Alternate
A	Buchanan, Gary		Port of Seattle (Assoc. of WA Ports)	Member
A	Butler, John		Department of Ecology	Alternate
A	Byers, David		Department of Ecology	Member
A	Drake, Randy		WA State Patrol	Alternate
P	Erickson, John		WA Department of Health	Chair
P	Estes, Kathy		Thurston County Emergency Management (HS Regions)	Alternate
A	Finlay, Sara		Office of the Attorney General	Member
P	Glass, Lee		Department of Labor & Industries	Member
A	Green, Ray	Sergeant	King County Sherriff's Office (WASPC-Sheriff)	Alternate
P	Griffith, Tom	Director	CRESA (HS Regions)	Member
A	Hall, Jim	Director	Yakima County DEM (WSEMA)	Member
P	Hieb, Roger		Emergency Management Division	Alternate
P	Himmel, John		Department of Transportation	Member
P	Hodgeboom, Dave		WA Department of Agriculture	Member
A	Jensen, Jeff	Asst. Chief	Tacoma Fire Dept. (WA State Assn. of Fire Chiefs)	Member
A	Mah, Doug		Department of Information Services	Member
P	Matlick, Mike		WA State Fire Protection Bureau	Member
P	Mullen, Jim	Director	WA State Emergency Management	Member
P	Olsen, Walt		WA Assoc. of Public Works	Member
A	Perz, Paul		WA State Fire Protection Bureau	Alternate
P	Peterson, Dave		Snohomish Health District (Local Public Health)	Member
P	Pryor, Jim	Asst. Chief	Seattle Police Department (Urban Areas)	Member
A	Roberts, Bruce		Spokane Police Department (WASPC-Police Chiefs)	Member
P	Romines, Steve		Thurston County Medic One (Local EMS)	Member
A	Schaefer, Brian		Spokane Fire Dept. (Urban Areas)	Alternate
P	Scharf, Jim	Chief	Everett Police Department	Chair
P	Shapiro, Peggi		WA State Hospital Association	Member
P	Steele, Helmut		WA State Dept. of Transportation	Alternate
P	Ursino, Brian		Washington State Patrol	Member
A	Vickery, A.D.	Chief	Seattle Fire Dept. (WA State Assn. of Fire Chiefs)	Alternate
A	Walter, Dick		Assn. of Washington Business	Member
A	Weitzel, Mike	LTC	WA Mil. Dept. – WA National Guard	Member
A	Williams, Chris		Department of Health	Alternate
A	Wood, James		WA State Department of Agriculture	Alternate
A	Yu, Theo		Office of Financial Management	Member

Note: 'A' or 'P' denotes Absence or Presence

**ADVISORY MEMBERS**

P	Hendrickson,		FEMA Region X	Advisory
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	Andy			
P	Prewett, Marty		Federal Bureau of Investigations	Advisory
A	Rodin, Jeffry		U.S. EPA	Advisory
A	Windus, Robert		USDOE-BPA	Advisory
<b>MILITARY DEPARTMENT STAFF PRESENT</b>				
A	Bickford, Nancy		Washington Military Department	Staff
A	Dudley, Lit		Emergency Management Division	Staff
P	Egan, Terry		Emergency Management Division	Staff
P	Bushnell, Jill		Washington Military Department	Staff
P	Macsparran, Don		Emergency Management Division	Staff
A	McNeil, Paul		Emergency Management Division	Staff
A	Mitchell, Venetia		Emergency Management Division	Staff
P	Messman, Max		Emergency Management Division	Staff
P	Schaal, Jennifer		Emergency Management Division	Staff
P	Tassoni, Peter		Emergency Management Division	Staff
A	Ufford, John		Emergency Management Division	Staff
<b>GUESTS PRESENT</b>				
A	Edstrom, Bill		Spokane Regional Health District	Visitor
A	Ekse, Bill		Snohomish County Emergency Management	Visitor
A	Fortugno, John		Homeland security Institute	Visitor
	Hawe, Joe		WA Assn. of Sheriffs and Police Chiefs	Visitor
	Kuennen, Bruce		WA Assn. of Sheriffs and Police Chiefs	Visitor
	Miele, Bill		Infrastructure Protection Subcommittee Chair	
	Smith, Mike		Department of Health	Visitor
	Szymanski, John		Homeland Security Region Two	Visitor
	Wallace, Sharon		WA State Patrol / SIEC	Visitor
A	Walruff, Charles		YTC ATO	Visitor
P	Symonds, Tom		HS Region 5 – Pierce County	Visitor

**CALL TO ORDER:**

**CHAIR’S REMARKS AND INTRODUCTIONS**

John Erickson, Committee Chair, called the meeting to order at 1:05 pm. He welcomed everyone. Jim Scharf was welcomed back to the committee. Jim Scharf thanked John Erickson for his leadership and noted the importance of today’s meeting with its focus on CHS priorities and future work. . Self introductions of all present were made.

**APPROVAL OF MINUTES**

The October and January minutes were provided to Committee Members for approval, but a vote on their approval was postponed until a quorum was present.

**STATE PREPAREDNESS REPORT**

Max Messman provided a report on the status of the State Preparedness Report (SPR) and noted that the report is due to the Department of Homeland Security by March 3, 2008. A draft of the SPR will be provided to the CHS and other stakeholders on February 22<sup>nd</sup> for review via the secure website.

## **CHS PRIORITIES SURVEY**

Max Messman provided a review of the comments received from the CHS membership on the priorities survey.

## **MINUTES**

The Chair noting that a quorum was present asked for a motion to approve the October and January minutes. It was so moved and approved.

### **DEFINE CHS MISSION – Where do we go from here?**

John Erickson noted that the committee has the Statewide Homeland Security Strategic Plan to guide its focus and activity. Jim Scharf asked what Homeland Security funds had been received by the state. It was noted that after 9/11 the state received \$6.2 million and that the high point of funding was with \$40 million received a couple years back ,and that now the annual funds were at about \$21 million and expected to continue to decline. Jim noted that eventually the funding will go away completely but there will continue to be a need to advise the EMC and Governor on Homeland Security issues. He encouraged the CHS to act as though we have no funds at all. In that case what should the CHS be doing. We need to plan with that situation in mind.

What direction should the CHS be able to give to the Governor?

Jim Mullen spoke to a fundamental reason for continuing the CHS work, namely that if we have this body now and ongoing into the future there will be the CHS group to act promptly and collaboratively in the event of a future terrorist incident in the U.S. or affecting U.S .and Washington interests. So continuing to do planning and maintaining agency involvement is good for Washington's preparedness. If something happens again this body will be needed.

**The question was asked what the right level of sustainment should be and it was noted that all equipment has a limited lifetime before it needs to be replaced.**

**The Chair set out four items for the groups consideration:**

- 1) WAJAC is one of the positive outcomes of the HS process**
- 2) Tracking emerging issues is a critical task for CHS**
- 3) Equipment replacement needs to be provided for**
- 4) The Hs Strategic Plan needs to be maintained**

**It is a crucial function of this body that we continue our collaborative discussions and relationships. This large body allows us to interact on a wide variety of HS issues. What we need to be able to do now is not try to do 100 things but to focus on the essence of our work.**

**John Erickson suggested that the group consider having an evaluation of the 18 critical infrastructure sectors to gain a better appreciation of what our Washington state vulnerabilities are.**

**Jim Pryor asked if this grou still dealt with a budget and whether aspects of the CHS work was being done elsewhere.**

**Terry Egan noted that a large amount of CHS work is done by its subcommittees, such as the Infrastructure Protection Sub-Committee(IPSC). So much technical work is done by the CHS subcommittees.**

**Tom Griffith asked what decisions does the CHS make.**

**John Erickson noted that review, vetting and approval of the Statewide Homeland Security Strategic Plan is an important product of the CHS. Jim Mullen said he viewed recommendations on decisions by the CHS for HS funding allocation to the EMC, DSEG, and the Governor as important roles for the CHS. Everyone should recall that this group was formed as the Committee on Terrorism in 1998-1999 and that a lot of work and streamlining of decisions has occurred since then, but the CHS oversight and vetting functions remain significant in the state HS process.**

**Walt Olsen recalled his first meeting with the CHS. It was in September of 2001 and time was of the essence then, they really had none to spare. Now with the relative luxury of time, use that to continue planning and improving your capabilities. The Critical Infrastructure group met weekly to get a handle on exposures and the CHs met monthly with a 70-80 attendance with day long meetings.**

**Lee Class noted that much work remains before the CHS and our state in the role of prevention. It is certainly better to prevent than to respond and we can only proceed to that level of capability if we focus on it as a goal and work together on the processes and structures to get us there.**

**The group needs to use the time it has to take a longer range focus on the Homeland Security responsibility. We need to take a 5, 10, and 25 year approach to where we may have to go with this HS role. Kate Greenquist said she supports those ideas of prevention and long range goal focus. The CHS needs to keep its perspective high.**

**Steve Romines noted that equipment standardization was a large accomplishment of the CHS work that is now handled by one of its subcommittees. He pointed out that once there was some capability for exotic response activities, but due to effective equipment vetting these capabilities were more available around the state.**

**Mr. Romines suggested that now a plan is greatly needed to go way beyond our current capability for Medical Surge. Would this be properly assigned to a subcommittee.**

**It was brought up that there is a need to have prepared messages (canned) and that perhaps a Public Education subcommittee is needed to take this effort forward.**

**Mike Matlick asked if this committee was focused on terrorism issues or is it a broader all-risk committee.**

**Jim Mullen responded that other groups have an all-hazard responsibility such as the EMC. He views terrorism as another hazard in an array of possible events and occurrences that Emergency Management must be capable of addressing. Do we try to fit HS into an all-hazards box or fit all-hazards into a HS box. Earthquake, Wildland Fire, and Floods are Washington's big three hazards. He argued not to dilute the HS terrorism role. This committee should deal with terrorism issues.**

**Mike Matlick asked whether if we prepare for earthquake and fire won't we not be prepared for terrorism events?**

**Tom Griffith reminded the group to look to their charter. It is focused on Homeland Security policy and issues. The CHS should not drift off of its proper and chartered focus.**

**Jim Scharf noted that prevention is a hard thing to do concerning terrorism. We may or may not be able to do that, but in any case the CHS needs to keep its focus and not broaden its responsibility.**

**Mark Soper asked if the EMC is doing all-hazard work shouldn't the CHS have more focus on prevention.**

**Jim Mullen noted that it is the job of the CHS to tell the EMC if a greater terrorism risk is present. That is one clear role of the CHS.**

**The Chair asked how does the CHS see work of the Subcommittees fitting into the CHS work?**

**John Erickson asked which subcommittees are needed by the CHS and which are not. To what extent have subcommittees drifted to all-hazard or non-terror things? What use does the CHS make of the IPSC or other subcommittees' work? How regularly should the CHs have thoughtful interaction with its subcommittees?**

**Jim Mullen noted that some of the IPSC work is necessarily secure, but that by receiving progress reports from the IPSC on a regular basis it should ask questions to better understand what is being accomplished and what support is needed for the IPSC work to be successful.**

**John Erickson encouraged the IPSC to bring its work to the CHS and report on where its going and the progress its making.**

**Bill Miele, the IPSC co-chair noted that the IPSC has prioritized the 18 infrastructure sectors. The committee recommends buffer zone protection actions. The IPSC also has become aware of interdependencies that show dependency links between sectors which can lead to cascading impacts through multiple sectors. The IPSC has mandates from the federal government directly and provides information to the federal government.**

**John Erickson asked if the IPSC uses WAJAC to conduct risk analysis.**

**Bill Miele answered that yes they do for specific sites.**

**Scott Heinze asked what are the prioritized risks related to terrorism. The Governor has designated WAJAC as the state intelligence center. The Governor will want to know what Washington needs are if HS funding goes away.**

**Tom Symonds reminded the group that the IPSC originally was to survey infrastructure and advise the CHS where we were on risk. The product of IPSC is that database.**

**Bill Miele noted that the top issues for Washington vulnerability are in the transportation, energy, water and communications sectors.**

**John Erickson asked if the WAJAC could do a risk analysis of the top 5 infrastructure sectors.**

**It was noted that recovery planning is a crucial after event challenge. EMD is currently working on an all-hazards Recovery Plan update.**

**Jim Pryor asked about the existence of numerous intel groups working and wondered if duplication might be occurring. Could the Intel subcommittee of the CHS be a duplication of activity?**

**Mark Soper mentioned that Lt. Randy Drake suggested that the Intel subcommittee duplicates the Washington State Sheriffs and Police Chiefs (WSSPC) intel work.**

**John Erickson asked if the CHS shouldn't look at each of its subcommittees to better understand what they are doing and whether they are necessary or redundant of other work.**

**Arel Solie asked what does the CHS want to be doing, and won't that tell the CHS what subcommittees it should have.**

**It was asked what guidance the EMC has given to the CHS.**

**Jim Mullen replied that the EMC has said that as experts, what does the CHS think it should be doing. With that expectation the CHs should determine its top priority items and forward those to the EMC.**

**Jim Mullen suggested the following list:**

- 1) Sustainability of Resources – What is the steady state level of HS activity that is needed?**
- 2) Information exchange and focus**
- 3) Review of the Washington Statewide Homeland Security Strategic Plan**
- 4) Subcommittee output**

**Arel suggested that there are 8 items that should be on the list based upon the 8 national priorities. The items need to be goal oriented (work on this project) GMAP type items.**

**Mr. Peterson asked if the CHS will follow the Strategic Plan as it moves forward with its priorities so that the strategic plan is aligned with the initiatives we undertake. Presentations should lead us to our goals and priorities. Is it a weakness of the strategic plan that we don't tie initiatives back to the strategic plan? Then we should do course corrections based upon what we learn.**

**Arel Solie explained the Strategy Development Working Group (SDWG) role in the strategic plan development. CHS has generally not challenged the strategic plan as presented. The strategic plan should be used to prioritize actions.**

**Jim Scharf asked if there was any feedback from the Governor on our last plan. Was there any feedback on the EMC report to the Governor?**

**Scott Heinze replied that nothing was done that he was aware of. Scott noted that the Governor is looking to the CHs for guidance on where we are and what we need to do as a state. So the questions are what are the CHs priorities and what is the CHS methodology to get to its priorities.**

**Jim Mullen noted that the EMC reporting schedule has not aligned in the past with the legislative proposal process. The EMC has a new schedule for its report and it is to be delivered to the Governor in May. The CHS should have input to the EMC Annual Report by April.**

**Maillian Uphaus suggested that the format should follow a format like, because of x,y,z it is the CHS priority and here is our solution and goal. Gaps should be identified as well.**

**Scott Heinze said the Governor wants to hear this. The Governor wants a reality check, can something be fixed, or enhanced, is something done (completed), or can there be a preventative fix. The Governor asks, "Can we get ahead of any of these things?"**

**Jim Mullen noted that the Governor's approach in disasters has been to lean forward into the events and be proactive and she wants to know that involved entities have been talking with each other in advance.**

**The chair pointed out that the concern with terrorism is this: Something Happens or Nothing is Happening. But either of these conditions must push us forward.**

**The CHS reviewed a priorities list including:**

**Prevention – Activities intended to reduce the risk of terrorist attack. Mitigate known vulnerabilities – take away the target. Risk, threat and vulnerability should be covered. WAJAC involvement**

**PIO – Prepare and disseminate. Increase public/private collaboration**

**Public Education – Preparedness – Education about possibility of terrorist events – Potential risks - protective measures. Explain to public why we've spent \$\$ on Homeland Security**

**Medical Surge – ID current resources – ID needs – ID training needs – capability to respond to events – How does WA improve our capacity to respond (surge) – Capacity is the key (our lack of it) – What is our gap? – Where are WA health care providers?**

**Infrastructure Sector Issues – Gaps, risk, analysis, successes – WAJAC do threat piece – use of ACAMS – strengthen/harden facilities by doing ongoing upgrades through every day actions – ID what needs to be done – Implement protective measures - ID gaps and who will fill it – Sustainability – the entities themselves need to do some of these things – incentives to fill gaps (what can be used as an incentive for private sector?) - Implement solutions for sustainability**

**SDWG – Risk-based decision-making strategy development – Could SDWG move to EMC**

**Highlight Terrorism as the focus of CHS.**

**How do subcommittees interface? – determine later – which are necessary and which are not – Intel subcommittee could be replaced – how?**

**Recovery / Restoration / Transformation – re-establish the economy of an affected area – re-establish the culture of an affected area – re-establish the environment of an affected area – The recovery tasks needs to go to the EMC**

**Sustainment – Funds – Equipment – resource allocation – What activities (Intel/Fusion – Equipment for sustainment – ID issues needing sustainment) – At what level can we sustain HS work? – Consider when making future acquisitions.**

**Develop a workplan to back these priorities up.**

**Define terrorism – see FBI definition**

**Define Homeland Security**

**Evaluate Charter and stay focused within it.**

**How can momentum be built for next legislative session on critical issues?**

**How is coordination done between CHS, SERC, Seismic Safety or other EMC committees?**

**John Erickson requested that WAJAC report to the CHS at its April meeting on questions that will be formulated after this meeting.**

**It was noted that WSDOT only has state resource perspective, but would not include local roads and bridges. Is that collaborative need a gap?**

**Walt Olsen pointed out that locals need to know of state gaps to know the impact on local transportation resources.**

**Arel Solie offered that the way forward is to take this list to the EMC for their review and then move forward with creating a workplan**

**The CHS Co-chairs will present the CHS priorities to the EMC**

**The meeting adjourned at 3:55 p.m.**

**FUTURE MEETING DATES:**

- June 4, 2008
- August 6, 2008
- October 1, 2008
- December 3, 2008