

**WASHINGTON STATE EMERGENCY MANAGEMENT COUNCIL
COMMITTEE ON HOMELAND SECURITY**

**CAMP MURRAY, BUILDING #92
WEDNESDAY, AUGUST 6, 2008 · 1:00 PM–4:00 PM**

COMMITTEE MEMBERS

	Back, Ken		Department of Health	Alternate
	Beckley, Paul	Asst. Chief	WA State Patrol	Member
	Brown, Mike	Detective	King County Sheriff's Office (WASPC-Sheriff)	Member
	Brusso, Dave	LTC	WA Mil. Dept. – WA National Guard	Alternate
	Buchanan, Gary		Port of Seattle (Assoc. of WA Ports)	Member
	Butler, John		Department of Ecology	Alternate
	Byers, David		Department of Ecology	Member
	Drake, Randy		WA State Patrol	Alternate
P	Erickson, John		WA Department of Health	Chair
	Estes, Kathy		Thurston County Emergency Management (HS Regions)	Alternate
P	Glass, Lee		Department of Labor & Industries	Member
	Green, Ray	Sergeant	King County Sherriff's Office (WASPC-Sheriff)	Alternate
	Hall, Jim	Director	Yakima County DEM (WSEMA)	Member
P	Himmel, John		Department of Transportation	Member
P	Hodgeboom, Dave		WA Department of Agriculture	Member
	Jensen, Jeff	Asst. Chief	Tacoma Fire Dept. (WA State Assn. of Fire Chiefs)	Member
	Mah, Doug		Department of Information Services	Member
	Matlick, Mike		WA State Fire Protection Bureau	Member
	Mullen, Jim	Director	WA State Emergency Management	Member
P	Olsen, Lester		Homeland Security Regions	Member
P	Olsen, Walt		WA Assoc. of Public Works	Member
	Perz, Paul		WA State Fire Protection Bureau	Alternate
	Peterson, Dave		Snohomish Health District (Local Public Health)	Member
	Pryor, Jim	Asst. Chief	Seattle Police Department (Urban Areas)	Member
P	Roberts, Bruce		Spokane Police Department (WASPC-Police Chiefs)	Member
	Romines, Steve		Thurston County Medic One (Local EMS)	Member
P	Schaefer, Brian		Spokane Fire Dept. (Urban Areas)	Alternate
	Scharf, Jim	Chief	Everett Police Department	Chair
P	Shapiro, Peggi		WA State Hospital Association	Member
	Steele, Helmut		WA State Dept. of Transportation	Alternate
	Ursino, Brian		Washington State Patrol	Member
	Vickery, A.D.	Chief	Seattle Fire Dept. (WA State Assn. of Fire Chiefs)	Alternate
	Walter, Dick		Assn. of Washington Business	Member
P	Walruff, Charles		YTC ATO U.S. Army	
	Weitzel, Mike	LTC	WA Mil. Dept. – WA National Guard	Member
	Williams, Chris		Department of Health	Alternate
	Wood, James		WA State Department of Agriculture	Alternate
	Yu, Theo		Office of Financial Management	Member

Note: 'A' or 'P' denotes Absence or Presence

ADVISORY MEMBERS

	Boughton, David		Federal Emergency Management Agency	Advisory
	Cesar, Matthew		Department of Defense (at FEMA)	Advisory
	DiLuna, John		U.S. Coast Guard	Advisory
	Finlay, Sara		Washington Attorney General's Office	Advisory
P	Hendrickson Andy		FEMA Region X	Advisory

	Kluse, Michael		Pacific Northwest Laboratories	Advisory
	McLaughlin, Peter		Pacific Northwest Laboratories	Advisory
P	Miele, Bill		IPSC	Advisory
	Prewett, Marty		Federal Bureau of Investigations	Advisory
	Rodin, Jeffry		U.S. EPA	Advisory
	Turrey, Joseph		Tribal Representative	Advisory
	Windus, Robert		USDOE-BPA	Advisory
	Zauper, Robert		U.S., Navy	Advisory
MILITARY DEPARTMENT STAFF PRESENT				
P	Bickford, Nancy		Washington Military Department	Staff
P	Bushnell, Jill		Washington Military Department	Staff
P	Chumbler, Ramona		Emergency Management Division	Staff
P	Crerar, Linda		Emergency Management Division	Staff
P	Dudley, Lit		Emergency Management Division	Staff
P	Egan, Terry		Emergency Management Division	Staff
P	Herman, Kyle		Emergency Management Division	Staff
P	Hieb, Roger		Emergency Management Division	Staff
P	Jardine, Sheryl		Emergency Management Division	Staff
P	Kowalski, Heather		Emergency Management Division	Staff
P	Macsparran, Don		Emergency Management Division	Staff
	Mullen, Jim		Emergency Management Division	Director
P	Mitchell, Venetia		Emergency Management Division	Staff
P	Schaal, Jennifer		Emergency Management Division	Staff
P	Stoutenburg, Matt		Emergency Management Division	Staff
P	Tassoni, Peter		Emergency Management Division	Staff
	Ufford, John		Emergency Management Division	Staff
P	Weaver, Ron		Washington Military Department	Staff
GUESTS PRESENT				
P	Heinz, Scott		Governor's Office	
P	Thomas, Mark		WSP	
P	Symonds, Tom		Region 5	
P	Parsons, Jeff		IPSC	

Call to Order

John Erickson, Committee on Homeland Security (CHS) Co-Chair, called the meeting to order at 1300.

Chair's Remarks and Introductions

Mr. Erickson noted that his Co-Chair, Jim Scharf, would be unable to attend. Committee members and staff introduced themselves. The Chair indicated that a quorum was present.

Approval of Minutes

It was moved, seconded, and carried by the unanimous vote of all members present that the minutes of the February 6, 2008 CHS meeting be approved.

It was moved, seconded, and carried by the unanimous vote of all members present that the minutes of the April 4, 2008 CHS meeting be approved.

New Business

A. Sector Risk Management

- **Infrastructure Protection Subcommittee**

Mr. Erickson provided background for the discussion on Sector Risk Management and the role of the Infrastructure Protection Subcommittee (IPSC) of the CHS. Mr. Erickson said that the CHS had sent a letter to the Washington Joint Analytical Center (WAJAC) in February, 2008 asking WAJAC to provide information to CHS on the top five infrastructure sectors regarding their potential risk exposure to terrorist activities. The five sectors were dams, electric power, oil and gas, transportation, and commercial facilities. The assessment on dams was presented to CHS on April 4, 2008. The question as to what CHS should do with the data.

The purpose of CHS receiving this information is to provide recommendations to the Emergency Management Council (EMC). Mr. Erickson noted that in order for CHS to clarify its role, it should identify the roles of the Infrastructure Protection Subcommittee (IPSC), the Infrastructure Protection Office (IPO), and WAJAC.

- **IPSC Roles and Responsibilities – Critical Infrastructure (Jeff Parsons)
(Presentation available)**

Mr. Parsons said that IPO is a part of the Washington State Emergency Management Division (EMD) and that its mission is to identify, locate, assess, and protect critical infrastructure in Washington State. Mr. Parsons identified the role of the IPO as it relates to the National Infrastructure Protection Plan, Washington Infrastructure Protection Plan, and the Washington Statewide Homeland Security Strategic Plan.

Nancy Bickford suggested that one role CHS could play is in prioritizing information from IPSC for the EMC.

Mr. Parsons discussed the assessment function and types. Mr. Parsons said that there are 18 critical infrastructure sectors. The IPO does assessment through the 262nd Information Warfare Aggressor Squadron (IWAS) and others including the Washington Association of Sheriffs and Police Chiefs (WASPC), and that IPSC does not do any of the assessment. Each sector is requested to identify ten sites, 180 are anticipated, 85-86 are written. Ron Weaver asked what data is kept, and Jeff Parsons replied that the data isn't stored at Camp Murray.

Assessment Support is provided by WAJAC the Argonne National Laboratory, and the Equipment Subcommittee of the CHS, which approves the Vulnerability Reduction Purchase Plan (VRPP.)

Selection criteria are developed by DHS, IPSC, sector leads, and other customers. IPSC provides information to the owner or requester. Besides local law enforcement, state troopers, and the National Guard, protection is the owner's responsibility.

- **Information Sharing – Critical Infrastructure/Key Resources (CIKR)
Information Sharing / IPSC Activities and Data Analysis (Jeff Parsons)**

The IPO is part of the IPSC, and is made up of seven staff, including a ReadCorps Volunteer, Clover Park Intern, and a member of the Civil Air Patrol. IPSC is made up of 17 members and public and private sector co-leads. Membership is drawn from a number of organizations to represent public and private interests, including WSEMA, WA HLS Regions, NW Tribal EM Council, Seattle Police, Navy Center for Asymmetric Warfare, Setracon, DHS, U.S. Coast Guard, NW WARN.

Mr. Parsons described the different authorities and responsibilities of IPSC and IPO:

<p><u>IPSC</u></p> <ul style="list-style-type: none"> ◆ Develop specific criteria ◆ Identify/locate CIKR ◆ Prioritize sectors ◆ Form working groups as needed ◆ Develop SSP and SCC ◆ Share best practices 	<p><u>IPO</u></p> <ul style="list-style-type: none"> ◆ Coordinate Collection Effort ◆ Coordinate BZPPs and Datacalls ◆ Coordinate WIPP ◆ Facilitate SSP and IPSC Meetings ◆ Facilitate statewide fielding of ACAMS ◆ State PCII Program Office
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Another role for CHS to fill would be to identify and report on underfunded areas of responsibilities.

Mr. Parsons described information shared by IPO. He said a data transfer to WAJAC was completed in February 2008. Buffer Zone Protection Plans (BZPP) are in the process of being moved to the Automated Critical Assessment Management System (ACAMS.) Once information is put on ACAMS, it is available to authorized users. IPO distributes IPSC meeting notes to the CHS Co-Chairs and All WAJAC representatives.

After assessment, information is transferred to ACAMS/authorized users – materials are not kept at EMD. The Homeland Security Section of EMD also reviews equipment on a 3 year plan cycle. CDs and paper copies are provided to local law enforcement agencies.

Statewide implementation of ACAMS by law enforcement entities provides only essential information while maintaining confidentiality, and can ensure that information is provided in a timely manner. ACAMS training is in process with training notifications publicized statewide. Locals must feel the need to be trained and know the benefits of ACAMS use. The owner of the information can share with other jurisdictions via permissions.

- **Discussion (John Erickson)**

Ron Weaver asked about the mechanism to share data with local jurisdictions. Mr. Parsons replied that the sheriff may share data, but data sharing would be optimized if all jurisdictions used ACAMS. A recent class held in Thurston County, was attended by 22 people.

CHS members discussed a number of issues for consideration in how CHS should use the information shared by IPSC and to ensure visibility of IPSC information at the EMC and other advisory or higher echelon bodies:

- Recommend a marketing strategy for ACAMS (and associated training – including Single Point of Contact) to EMC – not just local jurisdictions but state agencies as well
- Coup Planning – agencies need to get involved in critical infrastructure and impacts – (In 2000, the government required Coup Planning)
- Increase awareness for the Buffer Zone program
- Briefing DSEG and senior public officials every six to eight months
- Including public officials in communications to law enforcement/DSEG

B. State Preparedness Working Group – Formerly Strategic Development Working Group (Jill Bushnell, Homeland Security Strategic Planning Manager, Washington Military Department)

Ms. Bushnell reported that the planned move of the Strategic Development Working Group (SDWG) from CHS to the EMC has been carried out. SDWG will no longer be a sub-committee of CHS and had been re-named the State Preparedness Working Group (SPWG.) SPWG will report directly to the EMC, where the all-hazards role the sub-committee has assumed will have the appropriate audience. SPWG

will make recommendations on the Statewide All-Hazards Strategic Plan and the annual State Preparedness Report.

C. HSGP FY08 Update (Don MacSparran)

Don MacSparran said the allocations had been made, and the next step was for CHS to recommend them to the EMC. While funding at the national level has decreased, because of Washington State's high numbers on the National Effectiveness Score, its share has increased 15 percent. Urban Area Security Initiative (UASI) funding decreased by \$320,000. Of the twelve available federal tribal grants, Washington State Tribes received two. States that are emphasizing the Investment Justifications are receiving more funding. Washington State also received an increase due to the federal focus on coastlines and international borders. In FEMA Region X, Oregon's funding is also up about 15 percent.

A match requirement for the 2009 grant cycle is anticipated. Legislation is being drafted to prevent the match requirement from being enacted, but the state should prepare for this scenario. Mr. MacSparran said that all agencies have reviewed the funding proposal and recommend forwarding it to the EMC.

The State Homeland Security Program (SHSP) includes previous Law Enforcement Terrorism Prevention Program (LETPP), UASI, Metropolitan Medical Response System (MMRS,) & Citizen Corp Program (CCP.)

D. State Agency Projects Review

A total of 19 projects were submitted for \$12,316,627 from DIS, EMD, DOH, WSP, and WSDA. UASI funding is expected for six projects in the amount of \$2,000,000. Seven projects are recommended for SHSP funding in the amount of \$3,956,000. The methodology for selecting projects is to balance funding among high priorities, sustain existing programs, support the needs of each agency submitting a project, and compliance with grant guidance.

While the state is assuming the waiver to allow the use of WAJAC funds for contract analysts, the request has not yet been approved. Local share would be expected to assist in supporting WAJAC – historically a 50/50 split between SHSP and locals

The SDWG developed funding recommendations by teleconference on August 4, 2008, and included representatives from the Military Department, EMD, WSP, WSDA, the State Homeland Security Regions, Washington Association of Sheriffs and Police Chiefs (WASPC) and Washington State Hospitals Association (WSHA.)

It was moved, seconded, and carried by the unanimous vote of all members present that the Committee on Homeland Security recommends the proposed projects for the Homeland Security Grant Program be approved by the Emergency Management Council.

After the EMC approves the project list, DSEG, The Governor's Office, and the Office of Financial Management review the funding proposals.

E. Preliminary Discussion on CHS Subcommittees

Mr. Erickson said that the purpose of this topic was to begin a discussion of how the CHS can stay better engaged with its subcommittees to provide direction to them. It was suggested that:

- Each subcommittee have a formal reporting schedule, or have a rotating schedule
- Each subcommittee report at the request of CHS

Dave Hodgeboom said that the Agriculture, Food, and Safety Subcommittee was working on criticality assessment tool that looks at agriculture as a system by key components, and identifying infrastructure. They will meet again in September.

Mr. Erikson asked that committee members consider this issue between now and the next meeting to allow for a fuller discussion.

Updates

A. Subcommittee Reports

The Agriculture, Food, and Safety Subcommittee gave its report in the preceding discussion. There were no other reports.

B. Regional Updates

None presented.

Miscellaneous

There were no suggestions or requests for the October 1, 2008 agenda.

Adjournment

The next two CHS meetings are tentatively scheduled for October 1, 2008 and December 3, 2008. The meeting was adjourned at 1525 hrs.