



WSEMA

Washington State Emergency Management Association

EXECUTIVE BOARD MEETING August 27, 2003

Board Members Present

Roger Serra, John Sheer, Butch Aiken, Jerry Gardner, JoAnn Boggs, Phyllis Mann, and Michele Haughton,

Absent: Sam Lorenz was on annual leave.

Guest: Roger Trump; Columbia County, Dean Curtis; Region 7 Coordinator

This meeting was called to order, Roger Serra.

APPROVAL OF MINUTES

Motion to approve Executive Board workshop held on January 10, and the Executive Board meeting held on April 21, 2003; motion m/s Aiken/Boggs. All voting in favor.

TREASURES REPORT

John Scheer reported:

- Checking account as of July 3, 2003 is \$23,480.64.
- Saving account as of March 31, 2003 is \$6,684.78.
- As of this date, there are 112 paid members for 2003.
- Joel Aggergaard Scholarship fund total \$7,262.38 (Money is in a CD).

Motion to approve the Treasure Report; m/s Aiken/Boggs. All voting in favor.

CONFERENCE

Discussion held on WSEMA is co-sponsoring with the Partners in Preparedness Conferences. It was identified that in sponsoring the conference two registrations will be provided for WSEMA.

A motion was made for WSEMA's continued support to the Partners in Preparedness Conference for \$2,000.00; motion m/s Mann/Aiken. 5 Yea/ 1 Nay Motion approved.

Discussions held on the development of a conference committee and the identification of the locations for future fall conferences to extend for the next three years.

The agenda has be set and finalized for the 2003 Fall Conference. The State Emergency Response Commission will be a sponsoring the conference and will be holding their quarterly meeting.

Phyllis has offered her staff to assist with the printing of the agenda for the conference.

Citizen Corp will be holding a meeting following the conference on Wednesday and will be sponsoring lunch for the conference.

MEMBERSHIP

Discussion held on the membership of WSEMA and promoting of the membership to the association.

Brochure for the WSEMA Association was approved. Phyllis will make copies of the for the conference.

WSEMA POSITION

Discussion was held on the hiring of a part time Executive Assistance to over see the program. There was an agreement that it should be taken back to the Association of Counties for review and assistance. An advertisement for the position will be developed.

SCHOLARSHIP

The Joel Aggergaard Scholarship for the 2003 school year has been awarded to David Bond.

By-Laws

Discussion was held on the proposed changes and revision to the By-Laws. A proposal was made to add continuity of leadership to the By-Laws with the position to be established as President, President Elect, and Vice President. Roger will work on these changes and bring to them to the board and general membership for review at the fall meeting.

There was a proposal to change the number of required meeting on one annual meeting and to offer mail in ballot vote.

It was suggested that a conference packet be develop that would contain information on changes to the By-Laws for the membership to review before the meeting.

COMMITTEES

Discussion was held on appointments of committee, liaison, and what committees are needed.

It was suggested that the standing committees are:

Membership & Professional Development
Conference
Bylaws & Strategic Planning
Legislation

A motion was made to add a line item to the budget to cover reimbursement costs of committee members. No actions were taken.

BOARD POSITIONS

Roger has received notification that Trudy Winterfeld the Westside representative will not be able to continue in her appointment. This position will need to be reappointed.

Positions that need to have an appointment for completion of the 03-04 year.

Westside Representative
Public Sector Representative

Position for re-election

First Vice President
Second Vice President
Treasurer

ADJOURNMENT: Motion to adjourn; motion seconded and approved m/s

Respectfully submitted,

Michele Haughton