



WSEMA

Washington State Emergency Management Association

EXECUTIVE BOARD MEETING MINUTES June 4, 2010

The WSEMA Executive Board met at the Clover Island Inn Board Room at 435 Clover Island Drive, Kennewick, Washington 99336 on June 4, 2010 at 9:00 a.m.

Board Members Present: Marty Best, Tom Mattern, John Scheer, JoAnn Boggs, Ute Weber, Mary Robinson, and Kathy Estes

Board Members Absent: Tyler Ray and Steve Bailey

Guests Present: Robert Spencer and Lori Haikkila

The meeting was called to order by President Marty Best.

APPROVAL OF MINUTES

Secretary Kathy Estes provided minutes of the November 19, 2009 and March 17, 2010 executive board meetings. Mary Robinson noted a correction to the reference to PNWER in the March minutes. The November minutes were approved as presented and the March minutes were approved as corrected.

TREASURER'S REPORT

Treasurer John Scheer reported there are 172 members, and provided a treasurer's report indicating the following balances.

The WSEMA Checking account balance as of April 29, 2010 is \$28,311.09

The WSEMA Savings account balance as of April 29, 2010 is \$6,830.94

The Joel Aggergaard scholarship fund CD as of April 29, 2010 is valued at \$15,438.00

John provided an updated membership list. He also mentioned that Ron Wilson from Washington State Emergency Management Division has committed that \$2,500 will be contributed by the State Emergency Response Commission (SERC) toward the 2010 WSEMA conference.

COMMITTEE REPORTS

Conference: John Scheer gave an overview of the conference budget and the plans made to date for the 2010 conference to be held at the Clover Island Inn September 21-23.

The board decided to indicate on the conference registration materials that attendees should bring a tropical shirt and decorate flip-flops for the Wednesday luau night, and there would be a prize for the best "island" costume.

JoAnn Boggs provided a list of potential vendors and exhibitors. Kathy Estes committed to send JoAnn a list of the exhibitors that participated in the Partners in Emergency Preparedness conference in the spring.

The following areas of responsibility for the conference were discussed:

John Scheer	Coordination with hotel & floor plan
JoAnn Boggs	Vendors and exhibitors
Ute Weber	Speaker proposals
Kathy Estes	Online registration

Ute Weber provided the responses to the "call for presentations." The board reviewed and discussed them and made decisions on speaker preferences. Ute will follow up and put together a conference program schedule. The meeting also included a tour of the conference facility and an opportunity to meet the event staff.

Legislative: Questions have continued to be asked about whether the WSEMA organization is getting appropriate value from its decision to employ a lobbyist. Marty Best will provide information at the general business meeting about what the contract includes and describe the benefit to the organization.

Linda Crerar and Kathryn Howard have offered to assist with the legislative committee when it becomes active again.

Education: JoAnn Boggs is sending information on the Joel Aggergaard Scholarship to universities and colleges in Washington State.

WSEMA Representation on Statewide Committees: Marty reported that the state Citizen Corps Council is not accepting new representatives at this time. It is unknown whether Citizen Corps will receive dedicated funding in future grant years. JoAnn confirmed that she and Jeanne Massingham still represent WSEMA on the state E911 Committee, JoAnn being the primary representative and Jeanne being the alternate.

ELECTION OF OFFICERS

No nominations have been voiced to date for the offices of President Elect, Treasurer, Private Sector Representative and Public Sector Representative, which all come up for election at the 2010 general membership business meeting. Mary Robinson stated that she would be willing to run for the Private Sector Representative position again.

WSEMA BYLAWS REVISION REGARDING TIMEFRAME OF BUDGET ADOPTION

At the November 2009 and March 2010 meetings the board had discussed its desire to change the bylaws to provide for a new budget adoption process. The annual WSEMA budget would be presented to the membership by e-mail after reconciliation of the annual conference revenues and expenses, e-mail comments on the proposed budget would be solicited from the membership, and the Executive Board would adopt the annual budget at the first Executive

Board meeting after this comment period. The annual business meeting would still include a financial report to the membership. Kathy Estes asked the board if they had other bylaws revision suggestions and none were noted.

IAEM SURVEY

Marty Best had begun to complete an International Association of Emergency Managers survey of state emergency management organizations on behalf of WSEMA, but realized he did not have all the answers at hand. In the interest of time, Kathy Estes asked the board for input for specific survey questions and she will complete the online survey at another time.

PROPOSAL FOR WSEMA STATEWIDE SALARY SURVEY

Marty asked if there was interest in developing an emergency management salary survey. John Scheer stated he had recently completed one in Eastern Washington and committed to send Marty the information he had gathered.

REQUEST TO SUPPORT FEMA PUBLIC ASSISTANCE PILOT PROGRAM

Kathryn Howard had submitted an e-mail request for a WSEMA endorsement of the FEMA Public Assistance Pilot Program for adoption by Congress. There was a general willingness to support this, and it was determined that Marty would follow up with Kathryn to determine exactly what she would like to see (such as a draft letter or template that members could use to indicate support).

INQUIRY FROM ASSOCIATION CIRCLE ABOUT WEBSITE HOSTING

Kathy Estes mentioned a vendor had asked if WSEMA would be interested in website hosting and consulting services. The board determined it was satisfied with the current arrangements for hosting and updating the website.

ISSUES/ITEMS FOR FOLLOW-UP WITH STATE EMD

The following issues were raised:

- Concern about equitability in EMPG allocations
- Lack of management-level connection between the state EMD director and local EM directors
- Concern about development of EOC and emergency management standards without adequate emergency management representation

OTHER BUSINESS

No other business was discussed.

A motion was made and approved to adjourn the meeting. The next executive board meeting was proposed to be held at the Clover Island Inn in Kennewick on Monday, September 20 just prior to the September 21-23 conference.

Respectfully submitted,
Kathleen Estes, WSEMA Secretary